



## **Job Description**

**Role:** Junior Legal Counsel / Senior Paralegal  
**Reporting to:** Business and Legal Affairs Director

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## **Overview:**

VICE is the world's preeminent youth media company and content creation studio. Launched in 1994, VICE now operates in over 30 countries and distributes its programming to hundreds of millions of viewers across digital, linear, mobile, film and socials. VICE includes an international network of digital channels, a television and feature film production studio, a magazine, a record label, an in-house creative services agency, a book-publishing division and a new 24-hour TV channel, VICELAND, launched in the UK and Ireland in September 2016.

## **The Role:**

This is a rare opportunity for a talented paralegal or junior qualified lawyer to join VICE at a time of huge international expansion. In addition to its growing stable of brands and businesses, VICE is launching its own television channel, VICELAND, throughout the world. We recognise the importance of giving junior members of our team a broad range of experience early in their careers. We take your development seriously.

You will work in our Shoreditch office, reporting to the Director of Business & Legal Affairs. You will be busy and challenged and you will have the opportunity to work with a talented and fun team. We'd like you to operate with a reasonably high degree of autonomy and a proven ability to do so is highly desirable.

## **Responsibilities:**

You will have the opportunity to support all of the senior lawyers and the General Counsel across commercial contract drafting and negotiation, intellectual property, marketing, TV production and distribution, technical operations and IT, property, corporate transactions, regulatory compliance and company secretarial. You will be involved in work across EMEA and from time to time APAC.

Specific areas of responsibility will include:

- Trade mark and title searches for VICELAND television productions;
- Managing the i-D magazine trade mark portfolio, with support from external lawyers;
- Providing legal compliance training to the business (for new starters and on an ongoing basis), with supervision from senior lawyers;
- Creating and maintaining general commercial contract templates across the different business areas and territories.

**Experience:**

We are looking for someone non-qualified, newly qualified or with 1 year PQE. In addition to being very talented it is important to us that you are a great fit with our team. You will need to have:

- A love of our brand and our content.
- Strong legal research skills.
- Excellent verbal and written communication.
- Some experience in contract drafting.
- The ability to present confidently to management and to convey legal concepts in a straightforward way.
- Ideally a training seat in corporate and IP.
- A desire to work across a very broad range of disciplines.
- The ability to quickly grasp technical concepts.
- The ability to identify when supervision and escalation is needed.
- Ideally private practice training or experience.

If you're talented, passionate about our business and feel you can make a great contribution to our team we encourage you to apply even if you don't meet all of the above competencies.

**Other:**

- To undertake such other tasks including general administrative duties as may be required from time to time
- To be an ambassador for the business at all times.

To apply please email a brief cover note and CV, with the reference "Junior Legal Counsel / Senior Paralegal" in the subject line to: [ukrecruitment@vice.com](mailto:ukrecruitment@vice.com). **Please include your notice period and salary expectations in your application.**

We look forward to hearing from you!

*If you do not hear back from us within one month of applying then unfortunately your application has been unsuccessful. Thank you once again for applying and we wish you success in your future career.*